



FREEDOM OF INFORMATION ACT

INFORMATION STATEMENT

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Introduction

The Western Australian Freedom of Information Act 1992 is designed to enable the public to participate more effectively in governing the State, and to make the persons and bodies that are responsible for State and local government more accountable to the public.

Under Part 5 of the Freedom of Information Act 1992, the Shire of Bridgetown-Greenbushes is required to prepare and publish an annual Information Statement. This document has been created to comply with that requirement, and is correct as at February 2017. A copy of the Statement can be accessed via the Shire's website at <http://www.bridgetown.wa.gov.au>

Our Vision and Values

Our Vision

A wonderful place to live, work, invest and visit with the community working together to achieve shared objectives.

Community Aspirations and Values

- Strong community spirit and sense of belonging;
- Honesty, integrity and compassion;
- Respect for people and the environment;
- Acceptance of diversity;
- Openness and accountability;
- Equity and fairness for all;
- Effective communication and cooperation; and
- Responsible management.

Shire Profile

Located in the heart of the Blackwood River valley, the Shire of Bridgetown-Greenbushes is able to boast beautiful scenery, stunning heritage buildings, extensive forests, national parks, wineries and heritage walk trails. The district includes the heritage town of Bridgetown, the town of Greenbushes with a long and proud mining history and other localities such as Catterick, Hester, Hester Brook, Kangaroo Gully, Kingston, Maranup Ford, North Greenbushes, Sunnyside, Wandillup, Winnejup and Yornup.

The town of Bridgetown is located approximately 268 kilometres south of Perth and 95 kilometres south of Bunbury and Greenbushes is located 17 kilometres north of Bridgetown. The district is bordered by the Shires of Boyup Brook to the north and east, Manjimup to the South, Nannup to the west and Donnybrook-Balingup to the north.

As at February 2017 the Shire of Bridgetown-Greenbushes has an estimated population of 4,643 and covers 1,691 km² of agricultural farmland, State forest and national parks, mining leases, Crown land and townsites. The majority of the Shire is within the Blackwood River catchment area.

Legislative Framework

The operations of local government in Western Australia are governed by the *Local Government Act 1995 (LG Act)*, the various Local Government Regulations, and any other legislation that provides powers and responsibilities to local governments. A non-exhaustive list of legislation administered by the Shire is provided at Appendix 1 to this document. This list is not exhaustive or comprehensive and may not be current, confirmation of current Acts and Regulations by referring to the State Law Publisher at www.slp.wa.gov.au is recommended.

Local Laws

Under the LG Act the Shire has the power to make and administer local laws in relation to matters which come under its functions as set out in the LG Act or other written law which expressly applies to local government. Local laws regulate and relate to activities which may be conducted within the area of the Shire.

The Shire's Local Laws include;

- Activities in Thoroughfares and Trading in Thoroughfares and Public Places
- Bush Fire Brigades
- Cemeteries
- Dogs
- Fencing
- Health
- Keeping & Welfare of Cats
- Local Government Property
- Parking and Parking Facilities
- Pest Plants
- Standing Orders

Shire of Bridgetown-Greenbushes Structure

The Shire of Bridgetown-Greenbushes provides a wide range of services and facilities for its ratepayers, residents and visitors to the Shire. The Shire has a role in the management, improvement and development of the resources within its area so as to create a safe and pleasant environment for its community.

Council Structure

Councillors are elected from the community to serve their community in a voluntary capacity. The Council acts as a community board, establishing policies and making decisions within the rules of the Local Government Act 1995 on a wide range of issues affecting the community.

Local Government elections are held every two years to fill vacancies which occur as elected members conclude their four year term of office. Following the elections, a special meeting is held whereby newly elected Councillors are sworn into office. Following this swearing-in ceremony, an election takes place to fill the positions of Shire President and Deputy President for the ensuing two year period.

The Council of the Shire of Bridgetown-Greenbushes consists of 9 elected members (Councillors) being represented in Wards as follows:

- South Ward – 7 representatives
- North Ward – 2 representatives

Committees of Council

To assist its work load and processes, Council can elect to establish Committees. The following Committees of Council have been established in accordance with Section 5.8 of the Local Government Act 1995 to assist Council achieve its objectives. The Term of Office for Committees established by Council is generally two years (or less) with the expiry date being tied to Local Government Elections.

The following Committees currently assist Council in achieving its objectives:

- Access & Inclusion Advisory Committee
- Audit Committee
- Bush Fires Advisory Committee
- CEO Performance Review Committee
- Emergency Planning and Preparedness Advisory Committee
- Local Emergency Management Committee
- Local Laws, Strategy, Policy & Organisation Development Standing Committee
- Roadwise Advisory Committee
- Sustainability Advisory Committee
- Trails Development Advisory Committee

In addition to Committees established under the Act, the Council appoints Working Groups from time to time to consider specific issues or projects. Generally the membership of a Working Group consists of elected members and staff however members of the public may also be appointed if considered necessary. Working Groups have no delegated authority and provide recommendations to Council.

The following Working Groups currently assist Council in achieving its objectives:

- Community Grants & Service Agreements Working Party
- Bridgetown Cemetery Upgrade Working Group
- Swimming Pool Fundraising Working Group

Management Structure

The operations of the Shire and implementation of Council decisions are managed by the Chief Executive Officer who is supported by an Executive Management Team.

A visual overview of the management structure of the Shire is below. Executive Managers head up the Works & Services, Corporate Services and Community Services directorates with Planning & Environmental Services reporting to the Chief Executive Officer.



Decision making by the Shire

The Council makes decisions which direct and/or determine the activities of the organisation as administered by the CEO. In addition, the Council:

1. Determines the type, range and scope of projects to be undertaken by the Shire;
2. Develops comprehensive strategic plans, budgets, financial controls and performance objectives and indicators for the operations of the Shire; and
3. Develops and adopts policies to be applied on the Council's behalf by the CEO.

The Council makes decisions which direct and/or determine its activities and functions. Such decisions include the approval of works and services to be undertaken, and the allocation of resources to works and services.

Decisions are also made to determine whether or not approvals are to be granted for applications from residents for various forms of development.

Policies & Delegation of Authority

Council adopts Policies on a variety of issues to act as a guide for Officers of the Shire of Bridgetown-Greenbushes. Policy Manuals have been developed and distributed to Councillors and Officers to assist in the decision making process. In addition, the CEO has delegated authority from Council to make decisions on a number of specified administrative and policy matters. These delegations are listed in a Register and (along with Policies) are reviewed on an annual basis in keeping with the legislative requirement. These are both public documents and can be viewed on the Shire's website at www.bridgetown.wa.gov.au/your-shire/publications.

Public participation in the decision making process

Members of the public have a number of opportunities to participate in the formulation of the Shire's plans, policies and strategies as well as comment on the performance of the Shire's functions.

Council Meetings

The Council meets on the last Thursday in each month (excepting December) and encourages members of the public to be in attendance. A 'public question time' segment is held at the commencement of each Ordinary Meeting of Council to allow the public a forum in which they may raise questions regarding Agenda Items or other issues affecting the community.

Agendas for Ordinary Meetings of Council are posted on the website and are available for inspection at the Bridgetown Regional Library from the Friday in the week prior to Council meeting day.

On occasions there may be a Special Meeting of Council if a matter of particular urgency arises. Any notice of Special Meeting or changes to the time, dates or venues for scheduled Council Meetings is publicly advertised.

Public Question Time

To assist members of the public to participate in the decision making process of the Shire, Public Question Time is available for a period of 15 minutes at the commencement of each Ordinary Council. Members of the public with questions are asked to write down their question with their name and address, and to read their question aloud.

The question will either be responded to, taken on notice or not accepted by the Presiding Officer. If a question is taken on notice then it will be recorded and a written response provided to the

questioner by the CEO as soon as possible, and a copy of the response included in the agenda of the next meeting of the Council.

Standing Committee

Council's Local Law, Strategy, Policy & Organisation Development Standing Committee meets on the second Thursday of each month excepting December and January when no meetings are held. Members of the public are welcome to attend the Standing committee meetings however there is no Public Question Time segment for members of the Gallery at these meetings.

Petitions

Electors may put requests to Council by way of a petition. For a petition to be effective it needs to be addressed to the President and made by registered electors of the Shire of Bridgetown-Greenbushes. The petition must state the request on each page of the petition and contain the names, addresses and signatures of each elector making the request, as well as the date on which each elector signed the request. The petition must also contain a summary of the reasons for the request and state the name of the person upon whom, and address at which, notice to the petitioners can be given.

Further details regarding the requirements for petitions can be found in the Shire of Bridgetown-Greenbushes Standing Orders Local Law.

Deputations

Persons wishing to make a deputation to the Council or a committee are to apply in writing to the CEO outlining the subject matter to be raised by the deputation. On receiving such a request the CEO shall notify the President, or the presiding member if the deputation is to be made to a committee, who may elect to invite the deputation to attend.

All requests for a deputation should be marked for the attention of the Chief Executive Officer and may be:

- posted to PO Box 271, Bridgetown, WA 6255; or
- hand delivered to the reception of the Shire of Bridgetown-Greenbushes Administration Building, 1 Steere Street, Bridgetown; or
- faxed to (08) 9761 2023; or
- e-mailed to btnshire@bridgetown.wa.gov.au

Comments on Agenda Items by Parties with an Interest

At a Council or Standing Committee meeting persons with a relevant interest in an item included in the agenda of the meeting are able to address the meeting. The determination of whether a person has an interest in an agenda item is made in accordance with Clause 3.4.3 of the Shire of Bridgetown-Greenbushes Standing Orders Local Law and includes applicants, representatives of applicable organisations, adjacent property owners, authors of submissions or any person in the opinion of the presiding member at the meeting that has a significant direct interest (not including an interest common to all or a significant number of the community).

Annual General Meeting of Electors

In addition to its Ordinary Meetings, Council also holds an Electors Meeting during each financial year and includes the presentation of the Annual Report and the Annual Financial Report & Auditors Report.

Special Meetings of Electors

In accordance with Section 5.28 of the Local Government Act 1995, a Special Meeting of Electors may be held following a request made to the President for such a meeting by:

- not less than one hundred electors or 5% of the number of electors, whichever is the lesser; or
- one third of the number of council members.

Any request of this nature is to specify the matters to be discussed at the Meeting and the form or content of the request is to be in accordance with the requirements of the *Local Government (Administration) Regulations 1996*.

Community Consultation and Participation

The Council believes that early effective communication and consultation with the Community will lead to better decision-making, and more open, transparent and accountable governance. Council's Community Consultation Policy outlines both the various levels of consultation and the methods used.

Community members also have the opportunity to engage with the Shire at any time by visiting our reception at the Shire's Administration Building, 1 Steere Street, Bridgetown between the hours of 9:00am and 4:30pm, by calling (08) 9761 1555 or by emailing btshire@bridgetown.wa.gov.au

Community members also have the opportunity to provide feedback, make enquiries or complaints, on-line via the Contact page of the Shire's website at <http://www.bridgetown.wa.gov.au/contact> or by visiting and leaving a comment on the Shire's Facebook page at www.facebook.com/bridgetowngreenbushesshire

Documents held by the Shire of Bridgetown-Greenbushes

In accordance with section 5.94 of the *Local Government Act 1995*, certain documents are made available by the Shire for public inspection without an application under the Freedom of Information Act being necessary, many of which are available on the Shire's website. Such documents include:

- any code of conduct;
- any regulations prescribing rules of conduct of council members referred to in section 5.104 of the LG Act;
- any register of complaints referred to in section 5.121 of the LG Act;
- any register of financial interests;
- any annual report;
- any annual budget;
- any schedule of fees and charges;
- any plan for the future of the district made in accordance with section 5.56 of the LG Act;
- any proposed local law of which the local government has given Statewide public notice under section 3.12(3) of the LG Act;
- any local law made by the local government in accordance with section 3.12 of the LG Act;
- any rates record;
- any confirmed minutes of council or committee meetings;
- any minutes of electors' meetings;
- any notice papers and agenda relating to any council or committee meeting (excluding those reports prepared under Section 5.23 of the LG Act);
- any report of a review of a local law prepared under section 3.16(3);
- any business plan prepared under section 3.59 of the LG Act;
- any register of owners and occupiers under section 4.32(6) of the LG Act and electoral rolls;
- any contract under section 5.39 of the LG Act and any variation of such a contract.

Access to other information held by the Shire is subject to the provisions of the Local Government

FOI Procedures

It is the aim of the Shire of Bridgetown-Greenbushes to make information available promptly and at the least possible cost, and whenever possible documents will be provided outside the FOI process.

If information is not routinely available, the Freedom of Information Act 1992 (WA) provides the right to apply for documents held by the agency and to enable the public to ensure that personal information in documents is accurate, complete, up-to-date and not misleading.

Freedom of Information Applications

Access applications have to –

- be in writing;
- give enough information so that the documents requested can be identified;
- give an Australian address to which notices can be sent; and
- be lodged at the agency with any application fee payable.

An application form is available to assist with this process and is attached as Appendix 2 to this document. Applications should be addressed to the Freedom of Information Officer, PO Box 271, Bridgetown, WA 6255 or e-mailed to btshire@bridgetown.wa.gov.au.

Applications will be acknowledged in writing and you will be notified of the decision within 45 calendar days.

Freedom of Information Charges

A scale of fees and charges are set out in the FOI Regulations. No fees or charges apply for personal information or amendment of personal information about yourself. Applications for other documents (i.e. which are non-personal in nature) require a \$30 application fee to be paid when the application is lodged. There may be other charges imposed to cover the administration costs associated with locating documents within the scope of your request.

As at February 2017 the fees and charges are as follows:

Personal Information about the applicant	No fee and no
Application fee (for non-personal information)	\$30.00
Charge for time dealing with the application (per hour or pro rata)	\$30.00
Access time supervised by staff (per hour or pro rata)	\$30.00
Photocopying staff time (per hour or pro rata)	\$30.00
Per photocopy	\$0.20c
Transcribing from tape, film or computer (per hour or pro rata)	\$30.00
Duplicating a tape, film or computer information	Actual cost

An estimate of charges will be provided if the cost is expected to exceed \$25.00. For impecunious applicants or those issued with prescribed pensioner concession cards, any charges payable are reduced by 25%.

Deposits

- An advance deposit may be required in respect of the estimated charges – 25%
- Further advance deposit may be required to meet the charges for dealing with the applications – 75%

Access Arrangements

Access to documents can be granted by way of inspection; a copy of a document; a copy of an audio or video tape; a computer disk; or a transcript of a recorded, shorthand or encoded document from which works can be reproduced.

Notice of Decision

As soon as possible but in any case within 45 days you will be provided with a notice of decision which will include details such as –

- the date the decision was made;
- the name and the designation of the officer who made the decision;
- if access is refused, the reasons for claiming the document is exempt; and
- information on the rights of review and the procedures to be followed to exercise those rights.

Refusal of Access

Applicants who are dissatisfied with a decision of the Shire are entitled to ask for an external review. The external review application should be made within 60 calendar days after being given the Shire's written notice of the Shire's decision. (Note: if you are requesting external review as a third party or following an application for amendment of personal information, you must lodge your external review application within 30 calendar days after being given written notice of the Shire's decision.

Further information

Further information can be obtained from the Freedom of Information (FOI) Officer for the Shire on (08) 9761 1555, Monday to Friday from 8.30am to 5.00pm.

Alternatively, contact the Office of the Information Commissioner:

Telephone: (08) 6551 7888

1800 621 244 (toll free for WA country callers)

Facsimile: (08) 6551 7889 Email: info@foi.wa.gov.au

Web: www.foi.wa.gov.au

Address: Albert Facey House, 469 Wellington Street, Perth WA 6000

Appendix 1 – List of legislation administered by the Shire

This list of Acts is not intended to be exhaustive and should not be relied upon as such. Confirmation of current Acts and the associated Regulations by referring to the State Law Publisher at www.slp.wa.gov.au is recommended.

Animal Welfare Act 2002
Building Act 2011
Building and Construction Industry Training Fund Levy Collection Act 1990
Bush Fires Act 1954
Caravan Parks & Camping Grounds Act 1995
Cat Act 2011
Cemeteries Act 1986
Control of Vehicles (Off-Road Areas) 1978
Dividing Fences Act 1961
Dog Act 1976
Emergency Services Levy Act 2002
Environmental Protection Act 1986
Food Act 2008
Freedom of Information Act 1992
Health Act 1911
Heritage of Western Australia Act 1990
Land Administration Act 1997
Liquor Licensing Act 1988
Litter Act 1979
Local Government Act 1995
Local Government (Miscellaneous Provisions) Act 1960
Occupational Safety and Health Act 1984
Planning and Development Act 2005
Public Works Act 1902
Rates and Charges (Rebates and Deferments) Act 1992
Road Traffic Act 1974
Strata Titles Act 1985
Tobacco Products Control Act 2006
Transfer of Land Act 1893
Valuation of Land Act 1978
Waste Avoidance and Resource Recovery Act 2007
Water Services Licensing Act 1995

Other Legislation Affecting the Shire

Activities in Thoroughfares and Trading in Thoroughfares and Public Places Local Law
Bush Fire Brigades Local Law
Cemeteries Local Law
Dogs Local Law
Fencing Local Law
Health Local Law
Keeping & Welfare of Cats Local Law
Local Government Property Local Law
Parking and Parking Facilities Local Law
Pest Plants Local Law
Standing Orders Local Law
Town Planning Scheme No. 3
Town Planning Scheme No. 4

Appendix 2 – FOI Application

SHIRE OF BRIDGETOWN-GREENBUSHES

APPLICATION FOR ACCESS TO DOCUMENTS [Freedom of Information Act 1992, S.12]

DETAILS OF APPLICANT

Family Name: Given Names:

Australian Postal Address:

Postcode: Telephone No:

If application is on behalf of an Organisation

Name of Organisation/Business:

DETAILS OF REQUEST (Please tick) Personal documents Non-Personal documents

I am applying for access to document(s) concerning:

FORM OF ACCESS (Please tick)

I wish to inspect the document(s) Yes No

I require a copy of the document(s) Yes No

I require access in another form Yes No

If Yes, please specify:

FEES & CHARGES

Attached is a cheque/cash for the amount of \$..... to cover the application fee. I understand that before I obtain access to documents I may be required to pay processing charges in respect of this application and that I will be supplied with a statement of charges is appropriate.

In certain cases a reduction in fees and charges may apply – see section on fees and charges on the back of this form. If you consider you are entitled to a reduction, submit a request with copies of documents which address the criteria on the back of this form and support your application for a fee reduction.

I am requesting a reduction in fees and charges Yes No

Applicants Signature:	Date:
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Office Use Only

Date Received:

Deadline for Response:

Acknowledgement sent:

NOTES

FOI Applications

- Please provide sufficient information to enable the correct document(s) to be identified
- The Agency may request proof of your identity
- If you are seeking access to a document(s) on behalf of another person, the Agency will require authorisation, usually in writing
- Your application will be dealt with as soon as practicable (and, in any case, within 45 days) after it is received
- Further information can be obtained from the Shire of Bridgetown-Greenbushes, or a copy of the Freedom of Information Act may be purchased from the State Government Bookshop, 815 Hay Street Perth, (Telephone: (08) 9222 8216).

Forms of Access

You can request access to documents by way of inspection, a copy of a document, a copy of an audio or video tape, a computer disc, a transcript of a recorded document or of words recorded in shorthand or encoded form, or a written document in the case of a document from which words can be reproduced in written form.

Where the Agency is unable to grant access in the form requested, access may be given in a different format.

Fees & Charges

- \$30.00 application fee (non-personal information only)
- An applicant who is the holder of a currently valid concession card issued on behalf of the Commonwealth Government under the Rates & Charges (Rebates and Deferments) Act 1992 may be eligible for a reduction of 25% in the charges associated with the application.
- No reduction is applicable to the application fee.

Lodgement of Applications

Applications may be lodged:

- By post addressed to: FOI Officer
Shire of Bridgetown-Greenbushes
PO Box 271
BRIDGETOWN WA 6255
- In person at: Shire of Bridgetown-Greenbushes Administration Office
1 Steere Street
BRIDGETOWN WA 6255
- E-mailed to: btnshire@bridgetown.wa.gov.au



ROLLING ACTION SHEET

ROLLING ACTION SHEET
February 2017 (encompassing Council Resolutions up to Council Meeting held 15 December 2016)

Comments in bold represent updated information from the last edition of the Rolling Action Sheet

Where a tick is indicated this Item will be deleted in the next update

Council Decision No.	Wording of Decision	Responsible Officer	Comments
<p>C.28/1108 Public Access to Rear of Shops on Western Side of Hampton Street</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse in-principle the proposal to obtain an easement in gross over private land at the rear of shops west of Hampton Street between Henry Street and the existing public accessway opposite the public car park in Hampton Street. 2. That the CEO obtain the necessary legal advice to enable correspondence to be sent to affected property owners seeking their in-principle consent for the creation of an easement in gross for public access to the rear of their premises. 3. That upon receipt of responses from affected property owners the matter be brought back to Council for final determination, including consideration of how the proposed public accessway could be designed to take into account risk management of flooding. 	<p>T Clynch</p>	<p>Work on developing a draft easement document has been delayed.</p> <p>A request was to be prepared to a local solicitor requesting preparation of a draft/template easement document. This will be funded from general legal expenses account. Since then the CEO has made the decision to defer the preparation of the document pending completion of the Geegelup Brook Flood Study in case there are implications regarding land acquisition/tenure/use arising from that Study. The Flood Study was endorsed by Council at its November 2014 meeting so the easement proposal will be re-actioned (February 2015).</p> <p>Discussions held with solicitor on best process to progress this matter. Property ownership details currently being compiled for forwarding to solicitor (September 2015)</p> <p>This matter was discussed at quarterly briefing session held on 4 February 2016 where it was agreed that the proposal should be extended to include the car parking areas within the proposed easement. This can happen under the current resolution C.28/1108. A plan of the proposed easement will be prepared and correspondence forwarded to affected property owners</p>

			<p>(March 2016).</p> <p>Progress of this matter has been deferred pending finalisation of the proposed land exchange and creation of easement for the property at 145 Hampton Street (corner Henry Street).</p>	
<p>C.14/0209 Termination of Lease - Former Rubbish Disposal Site, Spring Gully Road, Greenbushes</p>	<p>That Council commence proceedings for termination of its lease of State Forest formerly used as the Greenbushes Rubbish Tip and assist Talison Minerals Pty Ltd in any rehabilitation requirements imposed by the Department of Environment and Conservation.</p>	<p>T Lynch</p>	<p>A meeting was held with DEC in February 2010 at which some minor rehabilitation requirements were identified – these are being undertaken by Talison. Email from DEC 15/3/2013 (I-EML201229622)- Further weed removal, rubbish removal and reinstatement of active planting required before lease can be terminated. Ongoing discussions being held with the Department of Parks and Wildlife regarding this (November 2013). A further meeting was held in January 2016 and some additional works identified (March 2016).</p>	
<p>C.16/0809a Development of Car Parking and Proposed Town Square in Railway Reserve</p>	<p>That Council formally request the Public Transport Authority to initiate the process to gazette the land known as Railway Parade to a public road.</p>	<p>T Lynch S Gannaway</p>	<p>A written request has been forwarded to PTA and Heritage Council of WA, with favourable support received. Formal gazettal process by State Land Services commenced. Final plan agreed to by PTA and Brookfield Rail, pending finalisation of survey plans and land transfer. This process is still ongoing. Pending 'in-principle' support from Landgate as Railway Parade not formally named and initial response unfavourable. Response pending. At its February 2014 meeting Council resolved to rename the road as an extension of Stewart Street and correspondence seeking approval for this has been forwarded to the Geographic Names Committee. Renaming as Stewart Street approved by Landgate in March 2014. Deposited Plan lodged with Landgate (March 2016).</p>	
<p>C.13/0909 Interim Report - Municipal Inventory Review</p>	<p>That Council:</p> <ol style="list-style-type: none"> Notes that advertising of the Municipal Inventory Review commenced on Wednesday 9 September 2009 for a six week period with submissions invited by Thursday 22 October 2009. 	<p>S Donaldson</p>	<ol style="list-style-type: none"> Noted. Advertising period closed on 22 October 2009. Additional nominations and comments still being received. Research ongoing. 	

<p>C.14/0310 Preliminary Report – Plantation Exclusion Zones</p>	<p>2. Notes the content of the 'Municipal Inventory Review – Information Sheet' as per Attachment 19.</p> <p>3. Request the Chief Executive Officer provide a report back to Council by no later than February 2010 on the Municipal Inventory Review, including feedback following public consultation as per Point 1. above, along with the merits of developing a Heritage Conservation Incentives Scheme, reviewing the current Bridgetown Special Heritage Design Policy and preparing a broader Heritage Conservation Policy for the Shire.</p>		<p>2. Noted.</p> <p>3. Heritage Policy and Development Guidelines adopted by Council in December 2010. Numerous site inspections undertaken in October and November 2010 with Regional Heritage Advisor to consider new and additional nominations. Work continuing on inventory review and to be presented to Council by mid 2012 depending upon workload. Advisor unable to progress matter, with current RHA service to end on 30 June 2013. Internal or external appointment to be made to progress matter, pending budget considerations. Liaison with Office of Heritage continuing with a view to trialling a new online database. Investigation into Heritage Conservation Incentives Scheme not yet commenced. Council resolved in November 2011 not to adopt the Bridgetown Residential Character Area Policy in its current form. Review recommenced with preliminary report expected to be presented to Council late 2015. Update report and draft policy adopted by Council in April 2016. Draft policy being advertised with the submission period to end on 30 June 2016. Final report to be presented to Council in August 2016. Assessment of Cultural Heritage Significance Policy adopted by Council on 25 August 2016.</p>	
	<p>That Council:</p> <ol style="list-style-type: none"> 1. Agrees that any consideration of plantation exclusion zones should also address the Greenbushes, North Greenbushes and Hester townships, the Yornup township and existing or proposed local development areas throughout the Shire municipality. 2. Directs the Chief Executive Officer to prepare preliminary documentation and present a report to a future meeting 	<p>S Donaldson</p>	<p>1. Noted.</p> <p>2. Presented to Council in August 2011 for initial adoption. Advertising period closed on 8 December</p>	

<p>of Council to initiate a scheme amendment to Town Planning Scheme No. 3 seeking to modify Table 1 to prohibit 'Afforestation' within the Rural zone of the scheme area.</p>	<p>2011. Amendment adopted by Council on 25 January 2012 and forwarded to WAPC for final approval. Amendment gazetted 8 June 2012.</p> <p>3. Noted.</p> <p>4. Funding application was successful – Council accepted funds at March 2011 meeting. Bushfire Hazard Strategy Consultant Brief finalised and tenders called for by 14 September 2011. Final report received and adopted by Council in August 2012 for purpose of future public consultation.</p> <p>5. Commenced but little progress to date, pending adoption of Bushfire Hazard Strategy. No further action progressed.</p> <p>6. Noted. Draft Bush Fire Hazard Strategy adopted by Council in August 2012 for the purpose of future public consultation along with scheme amendments. See Item C.19/0812 below. No further action to be taken with strategy as per C.18/0216. No further action on policy review (May 2016).</p>
<p>3. Directs the Chief Executive Officer to present all planning applications for 'Afforestation' for land within Town Planning Scheme No. 3 to Council for determination, until such time as the scheme amendment required by Point 2 above has been finalised.</p>	
<p>4. Directs the Chief Executive Officer to engage a suitably qualified consultant to undertake a Bush Fire Hazard Assessment of the Shire municipality, in consultation with FESA, and in accordance with the Planning for Bush Fire Protection document.</p>	
<p>5. Directs the Chief Executive Officer to commence a comprehensive review of the Shire's Plantation Applications Policy to address the following issues:</p> <ul style="list-style-type: none"> a) Definition of woodlots and shelter belts and list of acceptable locally native tree species. b) Location of surrounding development and adequate bush fire risk assessment and management, with reference to FESA Guidelines for Plantation Fire Protection. c) Other natural resource management issues identified in the Shire's Managing the Natural Environment Policy and Natural Environment Strategy. 	
<p>6. Following completion of Points 4 and 5 above, the Chief Executive Officer is to present a report to a future meeting of Council for further consideration.</p>	

<p>C.02/0611 Planning for Possible Road Link Between Forest Park Road and Maranup Ford Road</p>	<p>That a report be submitted to Council investigating the pros and cons of planning and creation of a link road between Forest Park Road and Maranup Ford Road, the creation of which would provide for an approximate 10km saving in travel distance for emergency services.</p>	<p>T Clynch</p>	<p>Correspondence sent to the Department of Environment and Conservation on 25 August 2011 as any road link will have to be through State Forest. Response received from DEC on 3 October 2011 suggesting alternative route. Further investigation has commenced and preliminary view is that the DEC proposal is more difficult to achieve.</p> <p>This road proposal was raised at a fire brigades debrief and it was agreed by those in attendance that a road would greatly assist in fire response to the Maranup locality.</p> <p>No action has occurred on this item for a considerable time so the matter will be reactivated with DPAW (February 2015).</p>
<p>C.16/0812 Pedestrian Crossing on Hampton Street</p>	<p>That the Shire seek the views of Main Roads for the creation of a 40km p/h speed limit on Hampton Street between Stewart Street and Lockley Avenue.</p>	<p>L Crooks</p>	<p>Letter sent to Main Roads Western Australia. MRWA contacted again 18/4/2013 and 23/4/2013 – they are still looking at options.</p> <p>Verbal advice received recently from MRWA is that this is an issue being raised throughout the Region and they are considering the matter at a regional level and not at an individual town level (June 2014). No further progress as yet.</p> <p>Reminder correspondence forwarded to MRWA on 2 February 2017</p>
<p>C.09/1112 Draft Shire of Bridgetown-Greenbushes Local Planning Strategy and Technical Appendix</p>	<p>That Council: 1. Adopts the draft Shire of Bridgetown-Greenbushes Local Planning Strategy and Technical Appendix, as per Attachments 5 and 7, pursuant to regulation 12A(1)(a) of the Town Planning Regulations 1967. 2. Directs the Chief Executive Officer to forward the draft Shire of Bridgetown-Greenbushes Local Planning Strategy and Technical Appendix to the Western Australian Planning</p>	<p>S Donaldson</p>	<p>1. Noted.</p> <p>2. Final Strategy and Technical Appendix forwarded to the Department of Planning, feedback pending.</p>

<p>C.16/0513 Greenbushes Overnight Stay</p>	<p>Commission for consent to commence formal public advertising, pursuant to regulation 12A(1)(b) of the Town Planning Regulations 1967.</p> <p>3. Directs the Chief Executive Officer to forward the draft Shire of Bridgetown-Greenbushes Local Planning Strategy and Technical Appendix to the Environmental Protection Authority for comment prior to commencement of formal public advertising.</p> <p>4. Notes that should the Western Australian Planning Commission and/or Environmental Protection Authority require modification(s) to the draft Shire of Bridgetown-Greenbushes Local Planning Strategy and Technical Appendix, such modification(s) be presented to Council for consideration prior to commencement of formal public advertising, unless considered minor in the opinion of the Chief Executive Officer.</p>	<p>R Weston</p>	<p>3. Final Strategy and Technical Appendix forwarded to the Environmental Protection Authority for comment. Response received authorising consultation subject to further information to be provided during preparation of the Local Planning Scheme with regard to priority agriculture and rural living areas.</p> <p>Preliminary feedback received from Department of Planning on 29 February 2013 requiring significant and minor modifications to Strategy and Plans. Modified LPS to be presented to Council in April or May 2013 for consideration of required modifications. DoP staff prepared replacement strategy plans. Meeting held with Department staff on Friday 7 June 2013 to work through required modifications to strategy and plans. Modified Strategy Plans now finalised, work progressing on strategy text document for consideration by WAPC by March 2014. WAPC has provided feedback and requested some modifications be done. Review of Bridgetown Town Centre Strategy component of the LPS to be discussed at councillor workshop in light of potential rezoning of P & Co Packing Shed site. Workshop held on 19 March 2015 with further work and liaison with Department of Planning continuing. Updated draft to be presented to Council for consideration by July or August (April 2015). Meeting with DoP staff held in Bridgetown on 30 April 2015 for further discussion. Further discussion with DoP staff on 24 June 2015, work progressing (July 2015).</p> <p>An application has been submitted to the Department of Local Government (October 2013).</p>
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<p>Facility</p>	<p>Sportsground, adjacent to the old cricket pavilion.</p> <ol style="list-style-type: none"> 2. Endorse the proposal to redevelop the old cricket pavilion to a "camper's bunkhouse" with 4 bunks being provided. 3. Seek the approval of the Minister for Local Government for approval of the transit park and bunkhouse 4. Consider allocation of a sum of \$6,000 in the 2013/14 budget for development of the transit park and hikers bunkhouse. 		<p>Approval for the use of the land as a transient caravan park has been granted (subject to conditions) by the Department of Lands. The approval of the Minister for Local Government is now required and an application is being submitted (September 2014).</p> <p>Concerns have been raised by Water Corporation due to proximity to Greenbushes water supply and it appears that until such time as the water supply dam is discontinued (as proposed under new integrated water supply project) the transit caravan park will be deferred (May 2015).</p>	
<p>C.10/0315 Investigating the provision of an Organic Waste Collection Service</p>	<p>That Council investigate the possibility of introducing "Organic Waste" kerb side collection for the Shire.</p>	<p>L Crooks</p>	<p>A meeting has been held with the relevant officer at the Shire of Donnybrook-Balingup to discuss various aspects of its organic waste collection service. This will assist in preparing a report to Council (February 2016).</p>	
<p>C.15/0415a Proposed Land Purchase – Western Portions of Lot 20 (81) and Lot 21 (87) Hampton Street, Bridgetown</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Resolves to purchase the western portion of Lot 20 (81) Hampton Street, Bridgetown (currently on Diagram 14110 Volume/Folio 1130/54) for the sum of \$18,000 plus subdivision and legal costs. 2. Resolves to purchase the western portion of Lot 21 (87) Hampton Street, Bridgetown (currently on Diagram 14110 Volume/Folio 1550/177) for the sum of \$8,750 plus subdivision and legal costs. 3. That the unbudgeted expenditure of \$26,750 purchase price and estimated \$8000 subdivision and legal (transfer of land) costs be funded by withdrawal of an amount of up to \$34,750 from the Land & Buildings Reserve. 4. That the CEO be authorised to submit an application for to the Western Australian Planning Commission for the subdivision/amalgamation of the land, and amalgamation 	<p>S Donaldson</p>	<ol style="list-style-type: none"> 1. Noted. 2. Noted. 3. Noted. 4. Noted. Subdivision plan prepared, pending finalisation of purchase of 97 and 99 Hampton Street, Bridgetown, before application is lodged 	

C.02/0515 Amendment to Town Planning Scheme No 4 to Introduce a New Use of 'Home Business'	with adjacent land if required when acquirable by the Shire of Bridgetown-Greenbushes.	T Clynch S Donaldson	with WAPC (August 2016). Plan of subdivision being finalised to be lodged with WAPC (November 2016). Application lodged with WAPC in December 2016, decision pending.
That: 1. The CEO present a report back to Council on the possible amendment to Town Planning Scheme No. 4, to introduce into a new use of "Home Business" with 'AA' use applicability in the Rural zones of the Scheme. 2. The report to Council also address allowing uses already listed in the zoning table to be approved as a Home Business subject to such businesses meeting the restrictions (floor area, restriction on employees, etc.) of a home business. 3. A review of the Home Occupation Cottage Industry Policy be undertaken in conjunction with the above report to Council.			1. Noted. Action not progressed (June 2015). Preliminary investigations commenced (February 2016). 2. Noted. Action not progressed (June 2015). Preliminary investigations commenced (February 2016). 3. Noted. Action not progressed (June 2015). Preliminary investigations continuing (October 2016). Report to be presented to Council in November 2016. Report presented to Council in January 2017 to adopt amendments and draft policy for advertising.
C.02/1215 Annual Report & Annual Financial Report 2014/15	That Council: 1. Accepts the Annual Report including the Annual Financial Report and Audit Report for the 2014/2015 financial year and gives local public notice of its availability. 2. Schedules the Annual General meeting of Electors to be held on Thursday, 4 February 2016 in the Council Chambers, commencing at 5.30pm. 3. Note Administration's comments in relation to the matters raised in Appendix 1 of the Auditor's Management Report. 4. That a report be presented to Council on the effect of fair value and depreciation on the operating surplus ratio and asset sustainability ratio and meeting the current benchmark.	T Clynch	AGM held 4 February. Report on ratios not commenced (February 2016).

<p>C.03/0116 Request for Installation of Street Lighting – Pioneer Road</p>	<ol style="list-style-type: none"> 1. That Council requests Western Power to prepare a design plan and estimate for lighting Pioneer Street between Nelson Street and Peninsula Road and that the costs of this be funded by council as unbudgeted expenditure. 2. Prior to any action being taken at dot point 1, financial support be sought from the Bridgetown Agricultural Society and the Blues at Bridgetown to meet one third each of the cost of installation. 3. That the Shire's portion of this cost be funded in the 2016/17 budget. 4. That the project be abandoned should the support funding from both Bridgetown Agricultural Society and Blues at Bridgetown be refused. 5. That Council also investigate the option of installation of pedestrian solar lighting. 	<p>T Clynch</p>	<p>Application being prepared for Western Power.</p> <p>Design and cost estimate obtained – correspondence to be forwarded to Blues at Bridgetown and Bridgetown Agricultural society enquiring about contributions to the project once a cost estimate for alternative solar lighting is obtained (June 2016).</p>
<p>C.06/0116 Proposed Closure of Rights-of-Way for Partial Dedication as Public Roads and Amalgamation – Adjoining Barlee Street, Bridgetown</p>	<p>That Council, in relation to the proposed closure of the two Rights-of-Way adjoining Barlee Street, Bridgetown, as per Attachment 6:</p> <ol style="list-style-type: none"> 1. Notes the public submissions received, as per Attachment 8, and the Shire staff responses in the Schedule of Submissions, as per Attachment 9. 2. Supports the proposed closure of ROW West (being Lot 66 on Diagram 4315) for ceding to the Crown for action as follows: <ol style="list-style-type: none"> a) Dedication of the 65 metre east-west portion of ROW West as a public road pursuant to s.52 and s.58 of the Land Administration Act 1997; and b) Amalgamation of the 82 metre north-south portion of ROW West with adjoining properties where practical. 3. Supports the proposed closure of 150 metre length of ROW 	<p>S Donaldson</p>	<ol style="list-style-type: none"> 1. Noted. 2. Noted. 3. Noted.

	<p>East (being Lot 67 on Diagram 5653) for ceding to the Crown for dedication as a public road pursuant to s.52 and s.58 of the Land Administration Act 1997.</p> <p>4. Directs the Chief Executive Officer to forward relevant information to the Department of Planning and Department of Lands requesting approval in relation to Points 3. and 4. above.</p>		<p>4. Correspondence sent to DoP and DoL on 4 February 2016. Responses pending (March 2016).</p>	
<p>C.06/0416 Bridgetown Railside Landscaping Project</p>	<p>That Council seek a review of the decision by Brookfield Rail regarding the proposed Bridgetown Railside Landscaping Project and seeks the assistance of the Minister for Transport and Minister for Regional Development in facilitating this review.</p>	<p>T Clynch</p>	<p>Discussions being held with Terry Redman's office on best way to progress this matter (June 2016).</p> <p>Brookfield Rail has recently appointed a community liaison officer and it is intended to meet that person soon to discuss various issues, including this issue (September 2016).</p> <p>A meeting was held with Brookfield Rail on 29 November 2016 and this issue was raised. Brookfield indicated it would reconsider its position on the landscaping and requested that a formal request be submitted based on the landscaping being groundcover only. That application is currently being prepared (February 2017)</p>	
<p>C.04/0516 Proposed Investigation of Strategic Purchase for Somme Creek Improvements</p>	<p>That Council considers investigating the potential strategic purchase of Lot 84 (42) Forrest Street with the possibility of purchasing a part thereof, which encompasses the Somme Creek creek line and associated riparian edges, to be incorporated into the Somme Creek Parklands project.</p>	<p>T Clynch S Donaldson</p>	<p>Correspondence sent to landowner on 22 August 2016. Meeting arranged for mid September 2016. Waiting for further contact from landowner (October 2016). Letter sent to Valuer General's Office on 17 November 2016, feedback pending (February 2017).</p>	
<p>SpC01/0516 Cost Overruns at Bridgetown Sportsground Change Rooms</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Amend its 2015/16 budget as follows: <ul style="list-style-type: none"> (i) Increase the 'materials & contracts' allocation for Job No. 17BU 'Bridgetown Sportsground Change Rooms' from \$316,864 to \$401,000. (ii) Decrease the 'materials & contracts' allocation for Job No. 08BU Shire Depot Building Renewals from \$48,735 to \$32,735. 	<p>T Clynch</p>	<p>'Major Projects Evaluation' Policy yet to be commenced (July 2016)</p>	

	<p>(iii) Decrease the 'materials & contracts' allocation for Job No 28BU '32 Gifford Road' from \$8,700 to \$3,500.</p> <p>(iv) Transfer an amount of \$62,936 from the Building Maintenance Reserve to Job No. 17BU 'Bridgetown Sportsground Change Rooms'</p> <p>2. Request the CEO prepare a 'Major Projects Evaluation' Policy for consideration by Council.</p>			
<p>C.04/0716 Proposed Road Renaming – Dairy Lane and Parish Lane, Bridgetown</p>	<p>That Council</p> <p>1. Noting the four submissions of support received from affected landowners, as per Attachment 4, pursuant to section 26 of the Land Administration Act 1997 supports the naming of both Dairy Lane and Parish Lane, Bridgetown, with additional support for the alternative names of Ashley Lane and Tracey Lane respectively, as per Attachment 5.</p> <p>2. Directs the Chief Executive Officer to seek support from Landgate's Geographic Names Committee in relation to Point 1. above.</p>	<p>S Donaldson</p>	<p>1. Noted.</p> <p>2. Separate online applications lodged with Landgate on 8 August 2016 and 9 August 2016. Landgate approval received September 2016.</p>	<p>✓</p>
<p>C.07/0816 Review of Bridgetown Gardens Estate Survey Strata Management Statement</p>	<p>That Council:</p> <p>1. Endorse the proposed modifications to Management Plans Parts 1 to 7 only, as per Attachment 5, of the Bridgetown Gardens Survey Strata Scheme Management Statement, subject to the following changes:</p> <p>a) For Part 1 Management of Common Property, 'Section 1.5.3 Telephone system', retain third paragraph to read "The strata company is responsible for maintenance of any of the internal phone reticulation using approved contractors."</p> <p>b) For Part 2 Managing for Public Safety, 'Section 2 Natural Hazards', delete the final sentence that reads "Children must</p>	<p>S Donaldson</p>	<p>1. Noted. Correspondence sent to Bridgetown Gardens Strata Council on 2 September 2016. Awaiting final copies of Management Plans Part 1 to 7 (October 2016). Parts 1 to 7 endorsed 22 December 2016.</p>	<p>✓</p>

be supervised by an adult at all times when in the vicinity of water bodies."

- c) For Part 3 Building and Fencing, 'Section 2 Strata company approval' delete second paragraph that currently reads "Under the provisions of the Management Statement approval in writing from the strata company will be required by the Shire before Planning Approval is given."
- d) For Part 3 Building and Fencing, 'Section 2 Strata company approval', third paragraph change the term 'planning approval' to 'development approval'.
- e) For Part 3 Building and Fencing, 'Section 3 Design Requirements', delete clauses (3) and (4) and re-number all remaining clauses, and remove proposed Section 7 Construction Check List.
- f) For Part 4 Community Centre and Recreational Facilities, 'Section 2.3 Operation as reception centre' reword the first sentence to read "The Function Centre building is defined as a 'reception centre' pursuant to the Shire of Bridgetown-Greenbushes operative local planning scheme."
- g) For Part 5 Rural Pursuits and Enterprises, retain current 'Section 7 Animal Husbandry' and 'Section 8 Reduction in Stocking Rates', updating reference to the Department of Agriculture and Food WA in place of Agriculture Western Australia, with all sections re-numbered as required.
- h) For Part 6 Estate Management, re-number all retained sections as required from new Section 4 onwards.
- i) For Part 7 Landscape Management, 'Section 3.3 Existing arboretum planting' include an opening sentence to read "The original arboretum planting will be maintained by."
- j) For Part 7 Landscape Management, 'Section 5.1 Kangaroo Gully Road Frontage' the second sentence is re-worded as

<p>C.10/0916 Infirm Parking and Memberships of Access and Inclusion Committee</p>	<p>"Approval from the Shire of Bridgetown-Greenbushes will be required for any proposed activities in the Kangaroo Gully Road or Claret Ash Rise road reserves.</p> <p>k) For Part 7 Landscape Management, re-number all retained sections from new Section 5.3 onwards, including 'Tree Groves – Cascades Area' as Section 5.6.1.</p> <p>l) For Part 7 Landscape Management, rename and re-number the final paragraph as Section 6 Vineyard and Olives.</p> <p>2. Invite the Bridgetown Gardens Strata Council to undertake a full review of Part 8 Fire Prevention and Management including Annexures A, B and C, for presentation to Council at a future meeting.</p>	<p>2. Noted. Correspondence sent to Bridgetown Gardens Strata Council on 2 September 2016. Awaiting draft copy of Management Plan Part 8 and Annexures.</p>	
	<p>1. That Council directs the CEO to investigate and negotiate a lease agreement with 'Australia Post' and 'TGC and KPC Pty Ltd' for the purpose of installing Australian Council for Rehabilitating of Disabled (ACROD) parking bays in the Bridgetown Post Office car park and on the southern side of Howard Evans Legal Office.</p> <p>2. That Council directs the CEO to install an ACROD parking bay in the Shire Administration Building car park near the Lesser Hall external public toilet.</p> <p>3. That Council directs the CEO to revert all Infirm Parking Bays in the town centre - outside the Bridgetown Bakery, IGA, the Post Office - back to general use parking bays.</p> <p>4. That Council accepts the verbal resignation of Dyan Dent (Geegelup Village), Helen Gales (Red Cross) and Peter Seaward (Enable Representative).</p> <p>5. That Council endorses the appointment of Jesse Donovan (Community Member) to the Access and Inclusion Advisory Committee.</p>	<p>M Richards L Crooks</p> <p>1. Correspondence has been issued, waiting approval/response. 2. Pending approval at point 1 these works will be completed in conjunction with proposed works at point 1 3. These bays will be phased out once the proposed new (3) ACROD bays are installed. 4. Completed 5. Completed</p>	

C.09/1016 Review of Relocated Dwellings Town Planning Scheme	That Council adopt the draft revised Relocated Dwellings Town Planning Scheme Policy TP.1, as per Attachment 2, and direct the Chief Executive Officer to proceed to public consultation in accordance with Clause 6.7.2 of Town Planning Scheme No.3 and Clause 7.6.2 of Town Planning Scheme No.4, with a report and feedback to be presented to a future meeting of Council.	S Donaldson	Final revised Relocated Dwellings Policy adopted by Council on 25 January 2017.	✓
C.10/1016 Proposed Amendment to Keeping and Welfare of Cats Local Law	<p>That Council:</p> <ol style="list-style-type: none"> In accordance with Section 3.12 of the Local Government Act 1995, gives notice that it proposes to adopt a Shire of Bridgetown-Greenbushes Keeping and Welfare of Cats Amendment Local Law, as per Attachment 3. The purpose and effect of the proposed Amendment Local Law is to remove clauses that are no longer relevant to the Principal Local Law and to amend a typographical error. Directs the CEO to undertake statutory public consultation in relation to Point 1 above, with a report to be presented to a future meeting of Council for further consideration. 	T Clynch	Currently being advertised (February 2017)	
C.11/1016 Proposed Amendment to Cemeteries Local Law	<p>That Council:</p> <ol style="list-style-type: none"> In accordance with Section 3.12 of the Local Government Act 1995, gives notice that it proposes to adopt a Shire of Bridgetown-Greenbushes Cemeteries Amendment Local Law, as per Attachment 5. The purpose and effect of the proposed Amendment Local Law is to rename the title of clause 8.6 to a more appropriate title and to correct a grammatical error in clause 3.3. Directs the CEO to undertake statutory public consultation in relation to Point 1 above, with a report to be presented to a future meeting of Council for further consideration. 	T Clynch	Currently being advertised (February 2017)	
C.12/1016 Proposed Amendment to Parking and Parking	<p>That Council:</p> <ol style="list-style-type: none"> In accordance with Section 3.12 of the Local Government Act 1995, gives notice that it proposes to adopt a Shire of Bridgetown-Greenbushes Parking and Parking Facilities 	T Clynch	Currently being advertised (February 2017)	

Facilities Local Law	<p>Amendment Local Law, as per Attachment 7. The purpose and effect of the proposed Amendment Local Law is to provide further definition to clause 1.3(1) under "sign" interpretation.</p> <p>2. Directs the CEO to undertake statutory public consultation in relation to Point 1 above, with a report to be presented to a future meeting of Council for further consideration.</p>			
C.03/1116 RV Friendly Towns	That Council consider the registration and promotion of Bridgetown as an RV Friendly Town and Greenbushes as an RV Destination and request the CEO present a report back to Council on the requirements and implications of obtaining such registrations.	T Clynch	Not Commenced	
C.08/1116 Home Based Business Regulatory Review	<p>That Council:</p> <p>1. Gives 'in-principle' support for following changes to Town Planning Scheme No. 3 and Town Planning Scheme No. 4:</p> <p>a) Introduce 'Home Office' as defined in the Planning Regulations 2015, subject to supplemental provisions limiting the use to 20m² only, and to be conducted by the resident(s) of the dwelling only; with a 'Home Office' listed as a 'P' permitted use in the Commercial, Residential, Residential Development, Rural, Special Residential, Special Restricted Use and Special Rural zones under Town Planning Scheme No. 3; and listed as a 'P' permitted use in the Commercial, Residential, Rural 1, Rural 2, Rural 3, Rural 4, Special Residential, Special Rural and Special Use zones under Town Planning Scheme No. 4.</p> <p>b) The definition of 'Home Occupation' be modified to reflect the model definition in the Planning Regulations 2015, which includes the prohibition of fuelling, repair or maintenance of motor vehicles.</p> <p>c) Introduce 'Home Business' as defined in the Planning Regulations 2015, subject to a supplemental provision to prohibit the fuelling, repair or maintenance of motor vehicles; with a 'Home Business' listed as an 'AA'</p>	S Donaldson	Follow up report presented to Council in January 2017, with amendments and draft policy adopted for public advertising.	✓

<p>C.02/1216 Acquisition of Dumping Gully Precinct</p>	<p>discretionary use in the Commercial, Residential, Residential Development, Rural, Special Residential, Special Restricted Use, and Special Rural zones under Town Planning Scheme No.3; and listed as a 'AA' discretionary use in the Commercial, Residential, Rural 1, Rural 2, Rural 3, Rural 4, Special Residential, Special Rural and Special Use zones under Town Planning Scheme No. 4.</p> <p>d) Modify the permissibility of 'Cottage Industry' as an 'AA' discretionary use in the Commercial, Residential, Residential Development, Rural, Special Rural and some Special Restricted Use zones under TPS3; as a 'P' permitted use in the Industrial and Service Industry zones in TPS3; and as a 'P' permitted use in the Industrial zone in TPS4.</p> <p>e) Introduce 'Rural Home Business' as defined in the Planning Regulations 2015, and listed as an 'SA' special approval use in the Rural 1, Rural 2, Rural 3 or Rural 4 zones only of TPS4.</p> <p>2. Directs the Chief Executive Officer to prepare necessary scheme amendment documentation reflecting Point 1. above, for presentation at a future meeting of Council.</p> <p>3. Notes the content of the draft Home-Based Business Policy, as per Attachment 2, with the final draft policy to be presented to Council in conjunction with Point 2. above for future public consultation.</p> <p>That Council request the CEO to investigate the options of the Shire of Bridgetown-Greenbushes taking ownership of the Dumping Gully Dams (and associated area) commonly called the Dumping Gully Precinct to incorporate the area into a Shire Reserve which can be developed for both passive and active recreation activities for the community and to manage and protect the Wetlands and associated unique fauna and flora of the region.</p>	<p>T Lynch</p>	<p>Correspondence forwarded to Water Corporation on 23 December 2016</p>
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C.03/1216 Proposed Community Mural	<p>That Council:</p> <ol style="list-style-type: none"> 1. Grants in-principle approval for the painting of a community mural on the Greenbushes Pool ablation block. 2. Requests the CEO to seek community feedback on the proposal via a short article in the next edition of the Greenbushes Balingup Newsletter inviting public submissions for a 21 day period. 3. Authorises the CEO to grant final approval to the proposed mural in the event of no valid objections to the proposal being received. 	T Clynch	No submissions were received by the closing date of 27 January 2017. Final approval subsequently granted on 2 February 2017	✓
C.05/1216 Greenbushes Townsite Carpark	<p>That Council:</p> <ol style="list-style-type: none"> 1. Adopts in principle the proposed Greenbushes Town Centre Carpark and Access Concept Plan. 2. Authorises the CEO to progress discussion with the landholders to acquire private property adjacent to the laneway at the rear of the shopping area on the corner of Blackwood Road and Stanifer Streets in Greenbushes for the purposes of creating a formalised car parking area. 3. Requests the CEO to finalise the plan to include appropriate drainage, road access and parking and traffic ways. 4. Requests the CEO to identify suitable funding opportunities for the project. 	T Clynch	Not progressed	
C.06/1216 Expanding the Gym Facilities at the Bridgetown Leisure Centre	<p>That Council:</p> <ol style="list-style-type: none"> 1. Commence the process of investigating the suitability and cost of extending the current gym facilities of the Bridgetown Leisure Centre. 2. Approves unbudgeted expenditure of \$8,000 to enable appointment of an architect to prepare a scope of works and concept plans for the possible extension of the gym at the Bridgetown Leisure Centre with this expenditure to be funded by the transfer of \$8,000 from the Strategic Projects Reserve. 3. That upon completion of the concept planning phase consider in its next review of the Corporate Business Plan the prioritisation and funding of proceeding to the 	E Denniss	Preliminary site assessment meeting scheduled for 1 February 2017 to ascertain cost estimate for identified works. This cost estimate will allow officers to determine purchasing requirements to progress investigation/works associated with scope of works/concept plans (February 2017)	

SpC.01/1216 Draft Youth Plan 2017-2021	<p>detailed design phase of the project, including a review of the Bridgetown Leisure Centre Business Plan in order to fully cost the construction, fitout and operating costs of an enlarged gym facility.</p> <p>That Council notes the draft Youth Plan 2017-2021 at Attachment 1 and determines to seek community comment on the document for a period of 6 weeks prior to formal endorsement.</p> <p>That Council establish a Youth Advisory Committee to implement Councils strategic objectives regarding young people within the Shire.</p> <p>That Council defers consideration of the draft Instrument of Appointment & Delegation for the Youth Advisory Committee until the public consultation has been completed.</p>	M Richards	Consultation in progress	
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